

Administrator Oman called the meeting to order at 9:04 a.m., with the following members present: Commissioners Tellinghuisen, Reynolds, Wilhelm, Oslin, and Peterson. The Pledge of Allegiance was recited.

Three requests were added to the agenda:

- 7.6 Consider Revised Administrative Office Support Specialist Position Description;
- 7.7 Consider Assistant County Attorney III Position Description;
- 7.8 Approve Labor Agreement with AFSCME – Assistant County Attorneys (AFSCME – ACA).

Cmsr Wilhelm requested to remove consent agenda item 5.8 Approve Ordinance No. ADMIN-2019-01 for Snow Removal for discussion.

Cmsr Tellinghuisen motioned to accept the agenda as amended; Cmsr Reynolds seconded. Motion carried.

#### ELECT 2020 CHAIRPERSON AND VICE CHAIRPERSON

County Administrator Pat Oman requested nominations for the 2020 Chairperson for the Mille Lacs County Board. Cmsr Wilhelm nominated Cmsr Tellinghuisen. Cmsr Peterson nominated Cmsr Reynolds. Cmsr Peterson motioned to nominate Cmsr Reynolds as Chairperson for the Mille Lacs County Board; no second. Motion failed.

Cmsr Wilhelm motioned to nominate Cmsr Tellinghuisen as Chairperson for the Mille Lacs County Board; Cmsr Oslin seconded. Motion carried. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, and Peterson voted aye. Cmsr Tellinghuisen abstained. Motion carried.

Cmsr Tellinghuisen requested nominations for the Vice Chairperson. Cmsr Oslin motioned to nominate Cmsr Reynolds as Vice Chairperson for the Mille Lacs County Board; Cmsr Peterson seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Peterson, and Tellinghuisen voted aye. Motion carried.

#### CONSENT AGENDA

A motion was made by Cmsr Reynolds seconded by Cmsr Oslin, to approve the following consent agenda items:

- Approve 12/20/19 County Board Meeting Minutes;
- Review of Auditor's Warrants;
- Approve Payment to Counsel for Legal Services;
- Approve Payment to Counsel for Legal Services;
- Accept Donation of \$20 for Veterans Services;
- Approve Mille Lacs County 2020 Legislative Platform;
- Consider Addendum to Memorandum of Agreement on Extension Educator Salary;
- Approve Ordinance No. ADMIN-2019-01 for Snow Removal;
- Adopt Resolution 01-07-20-01, Establishing 2020 Elected Department Head Compensation;

*Board of County Commissioners  
Mille Lacs County, Minnesota  
Resolution No.: 01-07-20-01*

#### *ESTABLISHING 2020 SALARIES OF ELECTED OFFICIALS*

*WHEREAS, Minn. Stat. §§384.151, 385.373, 387.20, and 388.18 respectively call for the annual establishment of the salaries of the County Sheriff and County Attorney;*

*WHEREAS, minimum salaries must be set in the year that individuals may file for elected offices within the county.*

*NOW, THEREFORE, BE IT RESOLVED that the Mille Lacs County Board of Commissioners hereby establishes the minimum salaries and sets the 2020 salaries for elected officials as follows:*

	Minimum Salary	2020 Salary
County Sheriff	\$ 96,803.20	\$ 107,660.80
County Attorney	\$ 109,803.20	\$ 122,096.00

- Adopt Resolution 01-07-20-02, Establishing 2020 County Commissioner Compensation;  
*Board of County Commissioners  
Mille Lacs County, Minnesota  
Resolution No.: 01-07-20-02*

*ESTABLISHING 2020 COUNTY COMMISSIONER COMPENSATION AND PER DIEM RATES*

*BE IT RESOLVED that the annual salary paid to each Mille Lacs County Commissioner for 2020 shall be \$21,013.*

*BE IT FURTHER RESOLVED that Commissioners may receive per diem payment in the amount of \$45 for meetings and conduct of official County business pursuant to statutory definition.*

*BE IT FURTHER RESOLVED that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board; or while performing official duties as County Commissioner; or while serving on a board, committee, or commission; or for expenses reasonably incurred by a Commissioner in performance of the Commissioner's official duties.*

*BE IT FURTHER RESOLVED that Commissioners shall not receive more than one per diem for any given day.*

*BE IT FURTHER RESOLVED that Commissioners shall not receive a per diem for any meeting that occurs at the Mille Lacs County campus on the same day and starts within two hours of a County Board meeting.*

*BE IT FURTHER RESOLVED that citizens appointed to serve on Board-appointed advisory committees, excluding County employees, shall be entitled to receive a per diem of \$45 for meetings, plus expenses required for attendance at such meetings, under the jurisdiction of the County.*

*BE IT FURTHER RESOLVED that per diem and/or expenses will not be paid to individuals who serve on a committee whose bylaws state that their members will serve without compensation, or to those committees whose members are paid by another source.*

*BE IT FURTHER RESOLVED that all per diems and meeting expenses shall be paid through the Office of the County Auditor-Treasurer and that claims must be filed within 90 days from the date of meeting.*

- Information Only: IRS Reimbursable Mileage Rate for 2020;
- Information Only: Letter to Department of Human Services on DHS Billing Errors.

Motion carried.

APPROVE ORDINANCE NO. ADMIN-2019-01 FOR SNOW REMOVAL

Administrator Oman reviewed the history of the ordinance and the information received at the public hearing. Discussion occurred among the Commissioners regarding how to determine if a snow event is complete; Public Works Director Holly Wilson reviewed the snow removal process and language in the ordinance. Cmsr Wilhelm motioned to table Ordinance No. ADMIN-2019-01 for Snow Removal; Cmsr Oslin seconded. A roll call vote was called; Cmsrs Wilhelm and Cmsr Oslin voted aye. Cmsrs Reynolds, Peterson, and Tellinghuisen voted nay. Motion failed.

Cmsr Peterson motioned to approve Ordinance No. ADMIN-2019-01 for Snow Removal; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Reynolds, Oslin, Peterson, and Tellinghuisen voted aye. Cmsr Wilhelm voted nay. Motion carried.

*MILLE LACS COUNTY CODE OF ORDINANCES  
ORDINANCE NO.: ADMIN-2019-01*

*SNOW REMOVAL FROM RESIDENTIAL AND COMMERCIAL SIDEWALKS  
ALONG COUNTY ROADS IN THE CITY OF PRINCETON*

- A. Duty of owners and occupants. The owner and the occupant of any property adjacent to a public sidewalk along a county road shall use diligence to keep the walk safe for pedestrians. Residential and Commercial Owners or Occupants shall remove all snow and ice from the sidewalk within 12 hours of 8 a.m. of the 1<sup>st</sup> day after the snow event ends.*
- B. Public Nuisance. All snow and ice not removed within 12 hours of 8 a.m. of the 1<sup>st</sup> day after the snow events ends will be declared to be nuisances affecting the public peace and safety.*
- C. Cleaning of Sidewalks. The owner of occupants of all buildings and real estate within the city shall remove all snow and ice from the public sidewalks adjacent to county roads there to as follows. Residential and Commercial Owners or Occupants shall remove all snow and ice from the sidewalk within 12 hours of 8 a.m. of the 1<sup>st</sup> day after the snow event ends.*
- D. Removal to Street. Snow and ice which is cleared from public sidewalks along county roads may be placed on the roadway for collection by the County; however no person shall place on county roads snow or ice which has fallen on private walkways, driveways or parking lots.*
- E. Snow Removal. The Public Works Superintendent will determine if and when snow will be removed from the area by truck. Such snow removal will occur in areas where there is no room on the boulevard for snow storage and in areas where accumulated piles of snow create a hazardous condition*
  - i. Snow removal operations will not commence until other snowplowing operations have been completed. Snow removal operations may also be delayed depending on weather conditions, personnel and budget availability. The snow will be removed and hauled to a snow storage area. The snow storage area will be located so as to minimize environmental problems.*
- F. Safety. MN. Statute 160.27, Subd.5 states that it is unlawful to obstruct any highway by pushing snow/ice across or thereon. Violators will be held liable for damages caused by snow deposits on road Rights-of-Way not allowed by this Ordinance.*
- G. Penalty. Failure to violates, disobey, omit or neglects or refuses to comply with this Ordinance shall constitute a violation.*

HOLD PUBLIC HEARING ON REPAIR OF COUNTY DITCH 2

Environmental Resources Manager Dillon Hayes reviewed the history of the County Ditch 2 petition. Hayes discussed the quotes received and the required public hearing. Hayes stated that five miles of the ditch require repair work. Cmsr Wilhelm motioned to open the public hearing on County Ditch 2 at 9:30 a.m.; Cmsr Oslin seconded. Motion carried.

Al Bekius questioned why sections of County Ditch 2 had been cleaned only 7 years ago, while other sections had not been cleaned for 30 years. Hayes stated that repairs are completed according to the petitions received. Hayes stated that a resident must request a repair by filing a petition; the repair work must then be approved by the County Board prior to the work being completed. Bekius requested information regarding the budget process for ditch repair. Administrator Oman stated that Bekius must reach out to Hayes to submit a data request for that information.

Ron Newman is located near the bottom of the ditch. Newman stated that he had previously spoke on the significant effects the ditch has on his farm. Newman stated he would like to see the repair project moving forward to complete the work requested. Newman stated he would also be interested in viewing the costs associated with the repair. Newman thanked the County Board for the opportunity to speak.

Cmsr Wilhelm motioned to close the public hearing regarding County Ditch 2 at 9:39 a.m.; Cmsr Reynolds seconded. Motion carried.

Hayes stated that the next step would be for the County Board to review the quotes received and appoint an engineer for the project. Hayes noted that the cost of the repair will be included in the engineer's report.

OPEN SEALED PUBLISHING BIDS

County Auditor-Treasurer Eric Bartusch presented the bids received from the local publications. Bartusch stated that the Board will award the bid at the January 21, 2020 County Board meeting.

2020 ASSOCIATION OF MINNESOTA COUNTIES POLICY COMMITTEE AND VOTING DELEGATE APPOINTMENTS

Administrator Oman reviewed the 2020 AMC Policy Committee and Voting Delegate Appointments with the County Board. Cmsr Oslin motioned to approve the 2020 AMC Policy Committee and Voting Delegate Appointments; Cmsr Reynolds seconded. Motion carried.

2020 COMMITTEE APPOINTMENTS

Administrator Oman referenced the 2019 Committee Appointments document and reviewed each item to in order to determine the 2020 Committee Appointments. Cmsr Wilhelm motioned to approve the 2020 Committee Appointments; Cmsr Reynolds seconded. Motion carried.

The Chairman recessed the meeting at 10:14 a.m. The Chairman reconvened the meeting at 10:19 a.m.

SET 2020 COUNTY BOARD MEETING SCHEDULE

Administrator Oman reviewed the proposed regular County Board meeting schedule for 2020. Oman noted that no holiday dates would affect the proposed 2020 schedule. Cmsr Wilhelm motioned to approve the 2020 County Board Meeting Schedule; Cmsr Oslin seconded. Motion carried.

CONSIDER AUDIT ENGAGEMENT LETTER WITH THE OFFICE OF THE MINNESOTA STATE AUDITOR

Administrator Oman reviewed the letter received from the State of Minnesota Auditor. Discussion occurred among the Commissioners regarding the annual audit's cost and the ideal option for the County. Cmsr Peterson motioned to approve the Audit Engagement Letter with the Office of the Minnesota State Auditor; Cmsr Wilhelm seconded. Motion carried.

CONSIDER GOVERNMENT AFFAIRS SERVICES AGREEMENT FOR 2020 LEGISLATIVE SESSION

Administrator Oman reviewed the Hill Capital Strategies letter of proposal. Discussion occurred regarding the advantages and disadvantages of the County's participation in various committees. Cmsr Wilhelm requested a list of the cost of each organization at an upcoming work session. Cmsr Wilhelm motioned to approve the Government Affairs Services Agreement for 2020 Legislative Session; Cmsr Oslin seconded. Motion carried.

CONSIDER REVISED ADMINISTRATIVE OFFICE SUPPORT SPECIALIST POSITION DESCRIPTION

Personnel Director Holly Wilson reviewed the grade change for the Administrative Office Support Specialist. Cmsr Reynolds motioned to approve the Revised Administrative Office Support Specialist Position Description; Cmsr Peterson seconded. Motion carried.

CONSIDER ASSISTANT COUNTY ATTORNEY III POSITION DESCRIPTION

Personnel Director Wilson reviewed the Assistant County Attorney III position description. Cmsr Wilhelm motioned to approve the Assistant County Attorney III Position Description; Cmsr Oslin seconded. Motion carried.

APPROVE LABOR AGREEMENT WITH AFSCME – ASSISTANT COUNTY ATTORNEYS (AFSCME – ACA)

Personnel Director Wilson reviewed the status of the AFSME – ACA labor agreement. Wilson reviewed the addition of the Assistant County Attorney III position, the changes in health insurance contributions, and pay scale increases. Cmsr Oslin motioned to approve Labor Agreement with AFSCME – Assistant County Attorneys (AFSCME – ACA); Cmsr Reynolds seconded. Motion carried.

COMMITTEE REPORTS

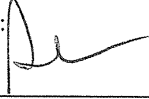
County Engineer Jessie Dehn was introduced to the County Board. Dehn reviewed his work experience and Princeton roots. The County Commissioners welcomed Dehn to Mille Lacs County.

Cmsr Reynolds discussed the Emergency Food & Shelter Committee and the effects it has in the community.

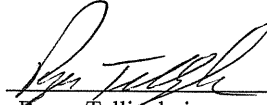
Administrator Oman stated that the topic of homelessness would be discussed at Health Board Meeting in February. Administrator Oman and Cmsr Wilhelm discussed the use of MAGIC funds and fund balances.

Cmsr Oslin motioned to adjourn the meeting at 11:08 a.m.; Cmsr Wilhelm seconded. Motion carried.

ATTEST:



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Pat Oman  
County Administrator



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Roger Tellinghuisen  
County Board Chairperson