

Chairman Tellinghuisen called the meeting to order at 9:02 a.m., with the following members present: Commissioners Reynolds, Wilhelm, and Peterson. Commissioner Oslin was absent. The Pledge of Allegiance was recited.

One supplemental document was provided in consideration of item 6.10, Consider Mille Lacs County Preparedness Plan.

Cmsr Wilhelm motioned to accept the agenda; Cmsr Peterson seconded. Motion carried.

#### CONSENT AGENDA

A motion was made by Cmsr Peterson seconded by Cmsr Wilhelm, to approve the following consent agenda items:

- Approve 5/5/2020 County Board Meeting Minutes
- Review of Auditor's Warrants
- Approve Payment to Counsel for Legal Services
- Accept CSAH 14 Appraisals and Approve Making Offers to Purchase
- Approve CVS Staff Time to Attend the Mille Lacs Lakes Area OCC
- Consider Letter of Support for East Central Regional Development Commission
- Approve Soo Line Trail Maintenance Agreement
- Execute Contract for Purchase of Spraying Services on County Ditch 3
- Consider 2020 CVS Income Based Fees
- Information Only: CVS Telemedicine Policy and Procedure
- Information Only: Remove Spring Road Restrictions
- Information Only: April 2020 Jail Performance Report

Motion carried.

#### HOLD PUBLIC HEARING TO CONSIDER THE CLASSIFICATION OF TAX-FORFEITED PROPERTIES

Environmental Resources Manager Dillon Hayes reviewed Minnesota State Statute 282.01, subdivision 1 regarding classifying tax-forfeited lands. Hayes noted that this public hearing was being held once more due to technical difficulties at the 4/21/2020 County Board Meeting. Cmsr Wilhelm motioned to open the public hearing regarding the Classification of Tax-Forfeited Properties at 9:06 a.m.; Cmsr Reynolds seconded. Motion carried. No one came forward to speak. Cmsr Wilhelm motioned to close the public hearing at 9:06 a.m.; Cmsr Reynolds seconded. Motion carried. Hayes stated that the staff recommendation is to classify the eleven (11) parcels as "non-conservation." Cmsr Wilhelm motioned to approve the recommended Classification of Tax-Forfeited Properties; Cmsr Reynolds seconded. Motion carried.

#### APPROVE LIQUOR, BEER, & WINE LICENSES

County Auditor-Treasurer Eric Bartusch presented to the County Board a list of three (3) licenses for renewal: Fiddlestix Golf by Appeldoorns LLC, DBA: Fiddlestix Golf; MJB Inc., DBA: Johnson's Portside; Military Service Association/Mille Lacs Chapter. Cmsr Peterson motioned to approve Liquor, Beer, & Wine Licenses; seconded by Cmsr Wilhelm. Motion carried.

#### CONSIDER RESOLUTION NO. 05-05-2020-01, APPROVE COUNTY LAND SALE

Environmental Resources Manager Hayes stated that in order to proceed with the sale of County-owned parcel 14-568-0040, the Board must authorize the Board Chair and Administrator to sign the closing documents and approve Resolution No. 05-05-2020-01. Cmsr Wilhelm motioned to adopt Resolution No. 05-05-2020-01, Approve County Land Sale and Addendum to the Listing Contract; Cmsr Peterson seconded. Motion carried.

#### CONSIDER LABOR AGREEMENT WITH TEAMSTERS LOCAL NO. 320

Personnel Director Holly Wilson reviewed the 2020-2021 Teamsters Local No. 320 Labor Agreement. Wilson stated that the labor agreement had been approved by the union. Cmsr Wilhelm motioned to approve Labor Agreement with Teamsters Local No. 320; Cmsr Reynolds seconded. Motion carried.

#### CONSIDER ADDITIONAL COST TO THE PROFESSIONAL SERVICES AGREEMENT FOR COUNTY ROADS 106, 112, 151 ENGINEERING SERVICES

Ron Bray of WSB Associates, Inc. provided a presentation regarding the additional expenses associated with the projects on County Roads 106, 112, and 151. Discussion occurred among the Commissioners regarding the additional costs associated with the projects. Cmsr Peterson motioned to approve Amendment to WSB & Associates, Inc. contract for an additional \$73,717.37 for Construction Services; Cmsr Reynolds seconded. Motion carried.

CONSIDER MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT LABOR SERVICES (LELS) FOR CHIEF DEPUTY BARGAINING GROUP SENIORITY

Personnel Director Wilson stated that the Memorandum of Agreement with LELS amended language regarding staff seniority in article thirteen (13) of the contract. Cmsr Wilhelm motioned to approve Memorandum of Agreement with Law Enforcement Labor Services (LELS) for Chief Deputy Bargaining Group Seniority; Cmsr Reynolds seconded. Motion carried.

CONSIDER LABOR AGREEMENT WITH LAW ENFORCEMENT LABOR SERVICES (LELS)

Personnel Director Wilson reviewed the Law Enforcement Labor Services (LELS) agreement for 2020-2021. Cmsr Wilhelm motioned to approve Labor Agreement with Law Enforcement Labor Services (LELS); Cmsr Peterson seconded. Motion carried.

CONSIDER HIGHWAY 169 LETTER OF SUPPORT

Public Works Director Wilson stated that Sherburne County had requested a letter of support from Mille Lacs County regarding an Interchange Safety Project for US 169 and CSAH 4. Cmsr Peterson motioned to authorize the Board Chair to sign the Highway 169 Letter of Support; Cmsr Reynolds seconded. Motion carried.

CONSIDER REPLACING A PART-TIME LEGAL SECRETARY WITH A FULL-TIME POSITION

Personnel Director Wilson stated that the recent resignation of a part-time Legal Secretary and an increase in workload in the County Attorney's Office required the contribution of a full-time Legal Secretary position. County Attorney Joe Walsh provided input on staffing levels in the County Attorney's Office. Cmsr Wilhelm motioned to Replace the Part-Time Legal Secretary with a Full-Time Position; Cmsr Reynolds seconded. Motion carried.

CONSIDER TEMPORARY MODIFICATION TO PERSONNEL POLICY REGARDING USE OF SICK LEAVE

Personnel Director Wilson reviewed the proposed temporary modification to the Mille Lacs County Personnel Policy. Wilson stated that the modification had been reviewed by the County's labor attorney. Cmsr Reynolds motioned to approve Temporary Modification to the Mille Lacs County Personnel Policy; Cmsr Peterson seconded. Motion carried.

CONSIDER MILLE LACS COUNTY PREPAREDNESS PLAN

HR Manager Karly Fetters reviewed the Mille Lacs County Preparedness Plan. Fetters stated that the Preparedness Plan will provide COVID-19 guidelines to staff and the public. Cmsr Wilhelm motioned to approve the Mille Lacs County Preparedness Plan; Cmsr Peterson seconded. Motion carried.

COMMITTEE REPORTS

Cmsr Reynolds discussed two (2) recent Central Minnesota Council on Aging meetings. Cmsr Reynolds reviewed the prepared meal program and the low fund balances that the Council was encountering due to the pandemic.

Administrator Oman reviewed the Mille Lacs County Preparedness Plan. Oman stated that the Preparedness Plan will educate staff and the public on new defensive measures put into place by the County. Oman reviewed staff teleworking statistics.

Cmsr Wilhelm motioned to adjourn the meeting at 9:59 a.m.; Cmsr Reynolds seconded. Motion carried.

ATTEST:

/s/Pat Oman  
Pat Oman  
County Administrator

/s/Roger Tellinghuisen  
Roger Tellinghuisen  
County Board Chairperson