

**PAGE TOWNSHIP**  
**Regular Meeting of Town Board**  
**Monday, July 16, 2018 - 7 PM**

**BOARD MEMBERS PRESENT:** Daniel Peterson, Jake Janski, Jason Theisen, Kyle Weimann, and Darlys Salgren  
**MEMBERS OF PUBLIC:** Travis Scott (TS Dirtworks, road contractor), Tom Lenzmeier, Travis Scott

1. **CALL TO ORDER:** Chair Peterson called the meeting to order at 7:00pm.
  - a. **Approval of Agenda:** Sup. Janski asked to add 6.b Noxious Weed Advisory Board. **Chair Peterson motioned to approve the agenda as amended; Sup. Janski seconded. Motion carried unanimously.**
  - b. **Approval of Previous Meeting Minutes:** Sup. Janski motioned to approve the June Regular Board Meeting minutes as presented; Chair Peterson seconded. Motion carried unanimously.
  - c. **Approval of Treasurer's Report and Cash Control Statement:** The Treasurer read the report as follows:

Beginning Previous Month's Balance	\$	151,903.47
MINUS Previous Month's Disbursements	\$	33,590.05
PLUS Previous Month's Receipts	\$	<u>22.93</u>
Ending Previous Month's Balance	\$	118,336.35

There are outstanding checks of \$679.79. Reconciled with the bank balance and Clerk. The savings accounts has \$10,458.89 plus there are 3 CDs worth over \$8,000. **Sup. Janski motioned to approve the Treasurer's Report; Sup. Theisen seconded. Motion carried unanimously.**
  - d. **Approval of July Claims:** Chair Peterson motioned to approve claim list and check numbers 5967 through 5977 including the employee paychecks; Sup. Theisen seconded. Motion carried unanimously.
2. **PUBLIC COMMENT**

Salgren mentioned that TBC thanked the township for use of the hall for bible study.
3. **TOWNSHIP POLICY**
  - a. **Road Abandonment: 170<sup>th</sup> Ave Revert to Lake Township:** Chair Peterson attended the meeting and discussed with the Lakin Board. The remaining issue that was not discussed was mowing. They accepted the proposed changes and Chair Peterson will compile for review by the Clerk.
  - b. **Ordinance Updates:**
    1. **Driveway and Mailbox:** Clerk Weimann provided an updated policy that should be adopted prior to official repeal of the ordinance to ensure that regulation is in place. It will be included as part of a findings of fact to support the repeal. Clerk Weimann will also speak to County Land Services to ensure that they will accept the policy as a bona fide requirement when speaking to landowners and applicants. Discussion of slope requirements for driveways and culvert placement. Clerk Weimann requested that Supervisors bring any final comments or changes to the August meeting
    2. **Frost Footing:** Frost footing repeal will take place simultaneously to the driveway ordinance.
  - c. **Financial**
    1. **2018 Property Tax Receipts (first half)** \$72,631.95. Treasurer Salgren reported that first half property taxes totaling \$72,631.95 were received and deposited at the bank.
    2. **CD Maturity \$2,759.55 on July 30.** Chair Peterson motioned to roll over the maturing CD; Sup. Theisen seconded. Motion carried unanimously.
    3. **Midyear Budget Report.** Clerk Weimann provided a budget update as of July. Road work that was budgeted has not been completed yet due to weather and contractor timing issues.
4. **ROAD & BRIDGE**
  - a. **Road Report:** Travis Scott said that things looked fine. He marked the sodium chloride area again with an orange cone. Discussion of problems with the ditch for mowing purposes. Mowing contractor mentioned that

culverts are missing markers. Sup. Janski said that if the stumps are marked on a map they can be dealt with and there is a record to work off of. 120<sup>th</sup> Ave, 150<sup>th</sup> Ave, Lynx Road at end, have stumpage. Steep ditch on 210<sup>th</sup>. Chair Peterson inspected 220<sup>th</sup> after the complaint in June and noticed no problem with soft sides. Checked 230<sup>th</sup> and knocked on the door and no one answered so he did not discuss with the complainant

1. **Complaint: 230<sup>th</sup> Street Grading of Private Dust Control:** Clerk Weimann said that the complainant had officially requested reimbursement for the \$195. **Chair Peterson motioned to approve reimbursement of the \$195 to Melissa Erickson; Sup. Janski seconded. Motion carried unanimously.** Sup. Janski requested the Clerk email the complainant explaining the reimbursement and explaining the policy for any future applications.

**b. Ditches and Culverts**

1. **Ditch Improvements 210<sup>th</sup>.** No action.
2. **Bank Stabilization - 160<sup>th</sup> Ave Waterway.** Sup. Janski can meet with Dave's Excavating if Chair Peterson does not feel comfortable explaining the project. Sup. Janski said the plan is to move the intact sod back to the roadway and place rock spurs into the channel.
3. **Complaint on 235<sup>th</sup> Street:** Chair Peterson walked the ditch. Could not see where any work had been done by the Township that would hold back water. Chair Peterson will follow-up with complainant Fred Pohlander.
4. **Culvert Replacements: 210<sup>th</sup>, Lynx, 250<sup>th</sup> (shared w. Dailey Twp).** No action.
5. **Culvert Markers:** No action.

**c. Right-of-Way**

1. **Brush Spraying RFQ:** Clerk Weimann sent the RFQ to the identified contractors without response. Sup. Janski said could allow quotes to be submitted in August but there is only a small window thereafter for the September 1 deadline. Clerk Weimann said it cost about \$275 per mile with Central Applicators in 2015. Sup. Janski will follow-up and secure a contract with a qualified vendor.
2. **Mowing Report:** Above.

- d. Signage: Purchase and Install:** Sup. Janski will purchase 4 end-of-road markers and 2 road crossing signs. Chair Peterson asked about no turn-around and no outlet signs.

- e. MMR Deferred Maintenance: Progress Report:** Chair Peterson said that there was still standing water in the ruts so it could not be bladed. Salgren said that there is still water flowing off the field. Travis Scott said they could use a dozer instead of a grader. Sup. Janski suggested spreading gravel in the fall or after freeze to fill the ruts.

**5. HALL & PARK**

**a. Town Hall**

- a. **Cleaning Service.** Sup. Theisen reported that he spoke with a possible cleaning person willing to clean once per month with a quote of \$75. **Chair Peterson motioned to approve cleaning service with Sharon Moe; Sup. Janski seconded. Motion carried unanimously.**
- b. **Vestibule/Entry Fixes.** Sup. Theisen said that the entrance allows many insects into the building and does not know of an effective way to fix it long-term with the structure as is. Possible replacement for an aluminum entrance so they are not on the ledge that prevents a tight seal. Another possibility is to add doors on the exterior to create a vestibule. There was not a budget planned for such activities. Sup. Theisen mentioned that the windows are also poorly sealed. Possibility to add an exterior storm window. More information in September.
- c. **Restrooms.** Sup. Theisen will purchase and install soap dispensers.

- b. **Park: Lawn Mowing, Restroom Rental.** Sup. Theisen will continue to do the mowing. Clerk Weimann mentioned that there was a miscommunication with the restroom rental and it had not actually been ordered. **Sup. Janski motioned to order the restroom; Sup. Theisen seconded. Motion carried unanimously.**
  - c. **Additional Driveway.** Sup. Janski reported that it was sprayed. Chair Peterson said that a load of gravel would be dumped when the MMR work was being done.
6. **OTHER TOWNSHIP BUSINESS**
- a. **Election Judges Training July 31.** Clerk Weimann reported that five individuals would be training.
  - b. **Noxious Weed Committee.** Sup. Janski reported that there is an opening for a township representative on a statewide noxious weed advisory committee and he had submitted an application.
5. **ADJOURNMENT - Chair Peterson motioned to adjourn the meeting at 8:23pm; Sup. Janski seconded. Motion carried unanimously**

Submitted By:

\_\_\_\_\_  
Kyle Weimann, Town Clerk  
Dated: \_\_\_\_\_, 2018

Approved:

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Daniel Peterson, Town Board Chairperson  
Dated: \_\_\_\_\_, 2018