

**Milaca Township - Monday, April 11, 2022**  
**Regular Board Meeting Minutes**  
**Location: Milaca Town Hall**

**Time:** 7:00 PM

**Location:** Townhall

**Board Members Present:** Supervisor Rob Droogsma, Supervisor Harold Bauer, Supervisor Shane Marudas, Tami James, Treasurer, Dave Fransen, operator and Clerk Sadie Ash.

Rob Droogsma called the meeting to order at 7:04pm and the flag was pledged.

Rob Droogsma **made a motion to approve the agenda, Harold Bauer** seconded. Motion carried unanimously.

Rob Droogsma made a **motion to approve the March 16, 2022 special meeting minutes**, as presented, second by Harold Bauer. Motion carried unanimously.

Rob Droogsma made a **motion to approve the treasurer's report and cash control statement for March**, as presented, second by Harold Bauer. Motion carried unanimously.

Rob Droogsma made a **motion to approve claims and gross payroll, for March's wages**, seconded by Harold Bauer. Motion carried unanimously.

**New Business**

Wendy Hoeck, manager of Stones Throw Golf Course was present. Wendy presented the request for the renewal of their liquor license. She noted that the golf course has not received any deficiencies and have had no issues. Rob Droogsma **made a motion to approve the request**, Harold Baurer seconded. Motion carried unanimously. The appropriate documents were signed.

Katie Novak was present at the meeting, representing Helmin Construction. Purpose of her attendance was to ensure the Township was satisfied with the conditions 162<sup>nd</sup> "haul road" was returned to after using the road. She noted that they thought the road needed a 4" lift - and that it would take about 20 loads of gravel (~17 yards per load) to provide for the is additional lift. The board agree to have Helmin Construction pay for ½ of this gravel. Check was provided to the township for 170 yards of gravel @ \$9.25/yard. Sadie, clerk, to draft a letter to provide to Helmin Construction noting the satisfaction of the condition of the road. There was one question about who's field is there a road in now? There was question as to whether or not that was going to stay there. Katie to follow up and connect with Rob.

**Old Business**

Rob gave an update on the status of the airport road shared maintenance agreement status. Rob attended a meeting that was arranged by the City - for all three parties to attend (the City, Borgholm and Milaca Township) on April 11<sup>th</sup> @ 2:30pm. The City of Milaca has agreed to grade the airport road starting on May 1 through the summer/fall. And then Milaca Township is going to grade for the next two years. Borgholm is not involved. Milaca Township and the City will revisit after the summer is over to see how it went. Rob **made a motion to approve the updated maintenance agreement**. Harold seconded it. Motion carried unanimously. Sadie to provide the signed contract to Tammy P.

(city manager) and Trudy W. (Borgholm clerk) for signature.

The City of Foreston's fire contract was reviewed. No changes in contract amount from FY21 to FY22. Rob **made a motion to approve the fire contract and pay the annual amount due.** Harold seconded it. Passed unanimously.

Sadie provided the Board with the credit card application from First National Bank of Milaca. The documents were signed accordingly. Sadie to bring the application in for processing.

Sadie provided the Board with a draft of the snowplowing reminder to mail to residents that are pushing snow across the road/into the road. The Board had no changes to the letter. Will use this next year, as needed.

### New Business

Road Report: Rob provided the Board with an update on the condition of the roads. He noted that he received a call for 185<sup>th</sup> W St (West 130<sup>th</sup>) – Rob has it on his list for Dave to grade. On 130<sup>th</sup> Ave – snowplow hit resident's sign and "took it out". Rob is going to take a look at it. Rob noted that he has a handful of roads that need to be graded. Did not plow much this past month. He commented that most of the Township roads seem to be in pretty good shape. Not too many frost boils. After it rains (which it is supposed to do soon), planning to run over all of them with the grader. There was also some discussion about the potential use of plastic culverts. Apparently, the county uses them and they are less expensive than steel – just need to compact around them and need to be sure they have a qualify dual wall and ensure they are properly rated.

Sadie contacted the Postmaster to obtain an understanding on how to go about moving mailboxes in cul-de-sac areas – the Township needs to let them know where we are planning to install/move the mailboxes and obtain approval – and then make the move. Rob will look at the specific areas that need to be addressed.

The board then discussed some general improvements, repairs and capital investments that might be considered in the next year or so. The new mower was recently ordered. Expecting it to arrive in later summer. Purchase price is \$14,900. Discussion re: to the need to fix the sidewalk, consider purchasing and installing gutters on the townhall to ensure proper water flow, otherwise likely going to have similar issues in the future. Rob to obtain some numbers/costs for gutters. Building has a foundation (FYI). Good to have moisture away from the building. The board will discuss seal coating the parking lot this summer.

During the road review the board plan to pay specific attention to which ditches are really bad and need brushing and more intensive ditch cleaning and tree removal. A decision needs to be made as to whether or not going to rent equipment, etc.

Sadie provided the Board with a list of donations that were recommended by the residents at the March 2022 annual meeting. Total recommended donations were \$2,550. Budgeted amount for donations for 2022 is \$2,500. Harold **made a motion to approve 2022 donations as presented/recommended at the March 8, 2022 annual meeting.** Rob seconded. Passed unanimously.

Rob presented the idea of potentially either offering a scholarship through the township or partnering with an affiliate to offer some sort of scholarship to township residents. No decision was

made on the topic, just noted as something to consider. A recommendation was made to add to the next annual meeting agenda – and obtain commentary from the residents as whether or not they would like to establish a scholarship or endowment.

The City of Milaca is requesting a letter of approval from the Township for paving the Airport road. Pete Stauber office has requested projects for grants from the state of MN. The City of Milaca is coordinating the submittal of the project. Sadie to draft a letter of support and send to Tammy.

The Road review is scheduled for May 11<sup>th</sup> 2022 at 5pm. Leaving from the townhall.

Sadie let the Board know that she cancelled the life insurance via MAT in March 2022, as requested and approved by the Board.

Sadie presented the Board with a Resolution to reestablish precincts and polling places. Signed accordingly.

Sadie received a request from a resident who rents the townhall with frequency. She was wondering if she could leave general supplies and items at the townhall (to eliminate needing to bring them every time). The Board discussed and is okay with the request as long as the supplies/items stored in the hall are not in the way.

Sadie presented the ECE ballot to the board for review and completion.

MAT Training to be held in May 2022.

Discussion related to the changing of the code for the townhall lock was had. Need to ensure safety of the hall, etc.

The tutoring program has not yet gained momentum. Sadie to provide an update if developments ensue.

Sadie presented a request from a township resident wanting to have a bounce house at the hall (outside, of course) for a birthday party. The Board commented that they have no issues with this as long as the Township is not exposed to any liability for injuries. And, resident must ensure properly secured, etc.

Checks and other documentation were signed by the treasurer, chairman and clerk, as appropriate.

Rob Droogsma made a **motion to adjourn**, second by Harold Bauer. Motion carried. 8:19pm.

Respectfully submitted by:

Sadie Ash, clerk

Approved:

Rob Droogsma, chairman