

PAGE TOWNSHIP
Regular Meeting of Town Board
Monday, June 18, 2018 - 7 PM

BOARD MEMBERS PRESENT: Daniel Peterson, Jake Janski, Kyle Weimann, and Darlys Salgren
MEMBERS OF PUBLIC: Tom Lenzmeier, Rita Bilek, Travis Scott (TS Dirtworks, road contractor)

1. **CALL TO ORDER:** Chair Peterson called the meeting to order at 7:03pm.
 - a. **Approval of Agenda:** Chair Peterson added item (4a.3) 250th Culvert. **Chair Peterson motioned to approve the agenda as amended; Sup. Janski seconded. Motion carried unanimously.**
 - b. **Approval of Previous Meeting Minutes:** Sup. Janski motioned to approve the May Regular Board Meeting minutes as presented; Chair Peterson seconded. Motion carried unanimously.
 - c. **Approval of Treasurer's Report and Cash Control Statement:** The Treasurer read the report as follows:

Beginning Previous Month's Balance	\$	182,279.51
MINUS Previous Month's Disbursements	\$	30,685.80
PLUS Previous Month's Receipts	\$	<u>309.76</u>
Ending Previous Month's Balance	\$	151,903.47

There are no outstanding checks. The savings accounts has \$10,452.38 plus there are 3 CDs worth over \$8,000.
Sup. Janski motioned to approve the Treasurer's Report; Chair Peterson seconded. Motion carried unanimously.
 - d. **Approval of June Claims:** Chair Peterson motioned to approve claim list and check numbers 5956 through 5966 including the employee paychecks; Sup. Janski seconded. Motion carried unanimously.
2. **PUBLIC COMMENT**

Bilek asked about a County assessment meeting. Clerk Weimann provided information to contact the Assessor.
3. **TONSHIP POLICY**
 - a. **Road Abandonment: 170th Ave revert to Lake Township:** No action.
 - b. **Ordinance Updates:**
 - a. **Driveway and Mailbox:** Clerk Weimann reported on ordinance versus policy resolution. The Town has inherent authority to regulate the road and right-of-way without a local ordinance. **Chair Peterson motioned for Clerk to pursue repeal of both Driveway and Mailbox and Perimeter Frost Footing Ordinance; Sup. Janski seconded. Motion carried unanimously.**
 - b. **Frost Footing:**
4. **ROAD & BRIDGE**
 - a. **Road Report:**
 1. **Gravel, Grading:** Chair Peterson reported that all of the gravel except the MMR was completed (5,850 yards). Travis Scott reported that there is additional gravel available if needed. Chair Peterson said that some gravel was laid thicker where it was most needed due to US-169 traffic. Chair Peterson complimented the quality of the gravel and the packing. Bilek said that there was a problem on 220th since the sides were not packed down well. Chair Peterson said that it was treated the same as all other roads but will investigate the issue.
 2. **Complaint: 230th Street Grading of Private Dust Control:** Chair Peterson said that the grader did not lift the blade over an area that was treated by the adjacent landowner. Travis Scott said it was graded lighter due to the operator's judgment that it was too rough. Chair Peterson said to not blade at all unless complaints are received. Clerk Weimann said that there is an existing policy from 2007 for dust control that had not been followed since the initial treatment. Chair Peterson investigated the cost to re-apply chloride at a rate of \$20 per 75 feet. Sup. Janski was concerned about the Township taking responsibility and inquired what Chair Peterson had told the landowner. Chair Peterson did not have the policy available and did not provide all of the warnings but did say that it should not be graded.

Sup. Janski said that the landowner should attend the meeting or make a specific ask for reimbursement. Chair Peterson will have the landowner sign the form and attend the next meeting if possible. No action taken.

3. **Complaint: 250th Street Culvert:** Tom Lenzmeier (Dailey Township) lives on 250th Street and reports that the culverts in 250th are not doing their job. Chair Peterson said that they are 3-foot culverts and normally are high up. Chair Peterson will include them in an inspection with Dave's Excavating. Chair Peterson would expect to split the cost evenly with Dailey Township. Once an estimate is in hand, can compare with Dailey's cost.

b. Ditches and Culverts

1. **Ditch Improvements 210th:** Chair Peterson will visit 210th with Dave's Excavating.
2. **Complaint on 235th Street:** Chair Peterson said it was the complaint in May about a driveway culvert not functioning; will also include the site on the visit list with Dave's Excavating.
3. **Culvert Replacements:** Clerk Weimann mentioned that the culverts on 210th west of 169 and Lynx Road were noted as the top priorities during the road review. Chair Peterson will investigate and will bring quotes to the July meeting.
4. **Culvert Markers:** Chair Peterson will complete placing the remaining culvert markers.

c. Right-of-Way

1. **Brush Spraying RFQ and Map:** Sup. Janski said that approximately 6 miles of base and 2.5 miles of add areas were identified. Chair Peterson checked the maps and concurred. Sup. Janski said to send the request to Central, Pioneer, and the company that did the tree work on 120th. **Sup. Janski motioned to approve sending the RFQ to the identified contractors; seconded by Peterson. Motion carried unanimously.**
2. **Mowing:** Sup. Janski said mowing should happen as soon as is possible. Travis Scott said it should be within the next week; will notify Sup. Janski after completion. Sup. Janski requested that the mower mark on a map any areas of stumps, rocks, etc.

d. Signage: Purchase and Install: Sup. Janski has not yet ordered. Will order for July.

e. MMR Deferred Maintenance: Progress Report: Chair Peterson said that the Lynx Road MMR could use a blade but wasn't sure a big rig could get down it. Chair Peterson said 155th is too wet to begin work. Once dried, Chair Peterson will use the Township grader to fill the ruts. Once ready, gravel will be added. Chair Peterson has marked the ½ mile mark with orange cones.

5. HALL & PARK

a. Town Hall

- a. **Cleaning Service:** Theisen not present. No action.
- b. **Lockbox:** Clerk Weimann reported that Sup. Theisen had purchased. A policy will need to be developed.
- c. **Storage Organization:** Salgren reported that TBC moved what they believe belong to them to the front storage. Clerk Weimann said that the main closet should also be split so that that renters can access tables and cleaning supplies.
- d. **Flag and Holder:** Sup. Janski will work with Sup. Theisen to reattach the flag and install a new holder.
- e. **Vestibule/Entry:** Theisen not present. No action.

b. **Park**

- a. **First Selective Spray Report:** Sup. Janski reported that the contractor conducted the first spray. Payment for the area covered was approved but Sup. Janski will retain the check until results are visible (the type of spray used is expected to have delayed action).
- b. **Lawn Mowing:** Clerk Weimann reported that Alan Anderson would no longer be able to volunteer to mow the lawn at the Hall. Sup. Janski and Sup. Theisen will make short-term arrangements and possibly pursue other options.
- c. **Parking Lot Maintenance:** Sup. Janski will spray out the parking lot. Clerk Weimann asked about whether any maintenance should come out of the park fund or the town hall fund. The previous gravel was paid out of the road and bridge fund. Travis Scott offered to provide gravel at the same price while doing the MMR.
- d. **Additional Driveway:** Sup. Janski said that the northern driveway could be improved. Sup. Janski said that he could spray the driveway for weeds. Travis Scott will dump a load of gravel later this summer and blade it when passing for the Town Road

6. **OTHER TOWNSHIP BUSINESS**

- a. **Election Judges:** Clerk Weimann said that training will be July 31, 2018. Requested the Board provide guidance for participation and payment for training. **Sup. Janski motioned to approve training and reimburse a flat \$20 fee and \$40 for head judge training; Chair Peterson seconded. Motion carried unanimously.**
- b. **Township Website and Email:** Clerk Weimann said that the County had been hosting the website for free but it was outgrowing its usefulness and causes confusion. Additionally, as the email list grows, there are increasing problems with list management and limits to outgoing mail. **Chair Peterson motioned to migrate to a private website host using WordPress and implement a free email list service; Sup. Janski seconded. Motion carried unanimously.**

5. **ADJOURNMENT** - Chair Peterson motioned to **adjourn the meeting at 8:25pm**; Sup. Janski seconded. Motion carried unanimously

Submitted By:

Approved:

Kyle Weimann, Town Clerk

Daniel Peterson, Town Board Chairperson

Dated: _____, 2018

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